

Geauga County General Health District
Board of Health Meeting Minutes
August 20, 2018, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. David Gragg, President, called the monthly meeting of the Geauga County Board of Health to order at 5:01 p.m.

Board members present: Mr. David Gragg, President, Mrs. Catherine Whitright, and Mr. Richard Piraino. Dr. Jonathan Wynbrandt and Mrs. Christina Livers were not present.

Staff members present: David Sage, Interim Health Commissioner, Alta Wendell, Administrative Assistant, Mary Ann Marsh, Interim Nursing Director and Christie Gigliotti, Accreditation Coordinator.

Others present: Tammy Spencer, Adam Litke, Brian Wilson and Robert Reichard

II. Pledge of Allegiance

Mr. Gragg asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

Mrs. Whitright moved to approve the minutes from the July 12, 2018, July 16, 2018 and July 30, 2018 meetings. Mr. Piraino seconded the motion. Motion carried.

IV. Approval of Current Expense and Financial Reports

Mr. Piraino moved to approve the Current Expense and Financial Reports July 13, 2018 to August 16, 2018. Mrs. Whitright seconded the motion. Motion carried.

V. Variances

a. Southwind Drilling/Robert Reichard

Brian Wilson from Southwind Drilling and Robert Reichard were present and sworn in by Mr. Gragg. Mr. Sage was sworn in by Mr. Gragg and stated his experience.

Mr. Sage stated that this is a variance request by Southwind Drilling on behalf of Robert Reichard for the property located at 15352 Newcomb Rd., Middlefield Twp. The request involves the sections 3701-28-10 (L) (2a) of the Private Water Well Regulations, which states:

“(L) Wells completed in aquifers constructed using drilling methods except for cable tool drilling, with hydrostatic heads greater than the land surface elevation shall have casing and grout installed to protect the aquifer, prevent erosion of the overlying geologic materials, and prevent flow in the annular space, and shall be constructed according to the following procedures, as applicable:

(2) If the water flow at the ground surface is anticipated to exceed five gallons per minute, an upper enlarged borehole shall be drilled partially into the confining formation, or to a minimum of twenty-five feet, whichever is necessary. The upper enlarged borehole shall be at least four inches in diameter larger than the nominal diameter of the outer well casing. The annular space between the upper enlarged borehole and outer well casing shall be filled with cement grout by pressure grouting. The outer casing shall be left as permanent casing once the well is completed.

(a) If the confined aquifer is consolidated, a smaller diameter borehole shall be drilled through the upper enlarged borehole, the well shall be double cased, the inner casing shall be firmly seated into the bedrock, and the remaining annular space shall be filled with cement grout by pressure grouting. However, the density of the cement grout may be greater than that required under paragraph (F) of rule 3701-28-09 of the Administrative Code to control flow in the annular space." Discussion followed.

Mrs. Whitright moved to approve the variance as requested with the understanding that cement grout must be used. Mr. Gragg seconded the motion. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, no. Motion carried.

VI. Environmental Health Program Update

a. Public Swimming Pool Program Survey

Mr. Sage reported that he received the results of the Public Swimming Pool Survey that took place earlier this year. During the survey, the staff received some very helpful training from ODH. He reported that the survey was favorable and the Geauga County Health District is on the approved list.

b. WPCLF OEPA Grant

The health district received notice of available funding for the 2019 grant. Mr. Sage stated that he would be completing the application form. OEPA has indicated that the most a health district will be awarded for 2019 is \$150,000.00. The award amounts have steadily declined over the past few years.

VII. Health and Wellness

Mrs. Marsh reported that Health and Wellness would begin offering the shingles vaccine. This vaccine is administered two times every 2 to 6 months.

The nurses attended training for the grants recently.

The health district safety committee will be applying for a \$500.00 grant through the Public Entities Pool. The funds will be used for shoe covers and gloves for the staff and for tornado evacuation signs. This grant is available every year to health districts using PEP as their liability insurance.

The Maternal Child Health grant is ending. Only two cribettes remain to be distributed from the original 40 purchased. The last session of the Nutrition Program at the YMCA will be held this month. There were 12 students who attended the program.

Mr. Sage reported on Emergency Preparedness. Mrs. Spencer continues to cover for the full-time Disease Surveillance position, which has been vacant since December 2017 in addition to her own full-time PHEP Coordinator position. Last month, she attended seven meetings and workshops, participated in the PNPP exercise, and attended five educational training and webinars. She has also completed the financial expenditure report for PHEP, which is usually done by the Nursing Director. Mrs. Spencer provided coverage for 29 communicable disease cases in July, which includes many after-hour calls.

Last year, Camp Plast had many children and staff become ill. The camp was instructed to develop an improvement plan. During a recent inspection, it was noted that they had not stayed with the plan. The health district staff was able to help the camp get training completed.

a. Amish Vision Screening

Mrs. Marsh reported that vision screenings for Amish children have been done for many years. The screenings have resulted in many referrals for children to get glasses through the Sight for Students program. She stated that a partnership is being sought with UH Geauga to cover the expenses for the screenings. If this partnership does not work, the Amish families may be asked to cover the cost. Mrs. Marsh stated she is hopeful that UH will sponsor the program. She will be meeting with them again soon.

VIII. Accreditation

Ms. Gigliotti provided a candid snapshot the internal barriers that have been encountered during the Accreditation process as well as the current state. She provided information regarding the CHIP how it could be funded. A meeting with the CHIP partners will need to be held soon to discuss funding and whether to use the Hospital Council of Northwest Ohio or Lake County General Health District.

Ms. Gigliotti will be attending a two-day workshop in Columbus on performance management soon. This will provide good information when reviewing the rest of the plans and moving forward with them.

Mr. Litke informed the Board that they might wish to contract with another county or a consultant to assist with Accreditation. A contractor assisted Youngstown City. Ms. Gigliotti will contact them to get details.

IX. Old Business

a. Levy Committee and Treasurer

A levy committee consisting of Ken Radtke, Erwin Leffel, Dr. Wynbrandt and Mr. Piraino was formed. They will decide who will be the treasurer for the committee.

b. Health Commissioner Hiring Committee

The hiring committee will consist of Mrs. Whitright, Mr. Gragg, Ron Graham, Linda Applebaum, and Dave Sage. Interviews will begin to be scheduled not that the committee has been formed.

X. Executive Session

Mr. Piraino moved to adjourn for Executive Session at 6:33 p.m. to discuss personnel and contracts. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes. The meeting reconvened at 7:06 p.m.

XI. New Business

Mr. Piraino moved 8.20.18-a to accept the resignation of Christina Livers from the Geauga County Board of Health effective immediately. Mrs. Whitright seconded the motion. Motion carried.

Mrs. Whitright moved 8.20.18-b to approve the contract with Mancan for temporary staffing for one 40 hour per week clerk and one 24 hour per week clerk, pending prosecutor's approval. Mr. Piraino seconded the motion. Motion carried.

Mr. Piraino moved 8.20.18-c to approve the Memorandum of Understanding with the Geauga County Auditor to convert the Geauga Public Health website, not to exceed \$5,000.00. Mrs. Whitright seconded the motion. Motion carried.

Mrs. Whitright moved 8.20.18-d to approve the Supplemental Appropriation for 6037-601 For Sale of Property Contract Services, not to exceed \$17,500.00. Mr. Piraino seconded the motion. Motion carried.

Mr. Piraino moved 8.20.18-e to approve the termination of the contract with ADVANDesign. Mrs. Whitright seconded the motion. Motion carried.

Mrs. Whitright moved 8.20.18-f to approve the salary increase of \$2.00 per hour for Alta Wendell, retroactive to Pay 14 for the extra administrative duties that have been assigned. Mr. Piraino seconded the motion. Motion carried.

Mr. Piraino moved 8.20.18-g to approve the salary increase of \$2.00 per hour for Tammy Spencer until such time the new Disease Surveillance Specialist is hired. Mrs. Whitright seconded the motion. Motion carried.

XII. Other Business

a. Board of Health Protocol

Mr. Gragg stated that this topic would be discussed at a future meeting.

XIII. Meetings

Regular Board of Health Meeting, Monday, September 17, 2018 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjourn

As there was no further business to come before the Board, **Mr. Piraino moved to adjourn the meeting at 7:10 p.m. Mrs. Whitright seconded the motion. Motion carried.**

Respectfully submitted,

David Sage, Interim Health Commissioner

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